

Michigan Department of Transportation
Consultant Feedback Process

Effective February 2, 2006

Contracts between \$0 and \$25,000 and Tier I Contracts (\$25,000 to \$99,999)

No formal feedback will be provided, because there is no scoring of the proposal. The selected consulting firm will be announced and the information will be posted on the web following Central Selection Review Team (CSRT) approval.

Informal feedback may be provided via phone or email at the discretion of the project manager.

Tier II and III Contracts (\geq \$100,000)

Formal feedback shall be provided and informal feedback may be provided.

Formal: All scores shall be posted on MDOT's website in conjunction with the posting of the selected consultant. For selections advertised prior to January 1, 2006, only the total score will be provided. For selections advertised after January 1, 2006, the information will consist of a table of scores, with the scoring categories listed across the top. Both total scores and individual category scores would be provided on selections made in Tier II and Tier III contracts. No consultant names shall be provided; however, each consultant shall receive their individual scoresheet from MDOT via fax or email within 24 hours of the scores and selection results being posted. This would enable each proposing consultant to compare their scores with the other proposers.

Informal feedback may be provided via phone or email at the discretion of the project manager.

It is anticipated that providing both timely direct feedback on scores and informal feedback from the project managers will significantly reduce the need for face-to-face meetings. Face-to-face meetings are not prohibited but will be scheduled at the discretion of the project manager.